



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

06/28/2024

Childtime Childcare, Inc.
21333 Haggerty Road,
Novi, MI, 48375

License Number: DC470412857
Special Investigation Number: SI-00120115

Dear Ms. Empson,

I conducted a special investigation because the child care licensing bureau received a complaint against your facility that related to licensing rules or law. The allegations were related to the following:

Rule/Law Number	Rule Description
R 400.8125(1)	All staff and volunteers shall provide appropriate care and supervision of children at all times.

The details of the allegations are in the attached report. To investigate the allegations:

- I interviewed: The program director and parents.
- I completed on-site inspections on the following dates: 03/14/2024

During this special investigation:	Yes	No
A rule or law violation was found and a serious injury or death occurred.	☐	☒
A rule or law violation was found and abuse and/or neglect of a child occurred.	☐	☒

This report and any related corrective action plans must be filed in your licensing notebook. This report and any related corrective action plans will be online for parents to review under the [Statewide Search for Licensed Child Care Centers and Homes](#).

Please review this report for accuracy and contact your consultant, Angela Histed at (248) 917-1607 or histeda@michigan.gov. In the event that Angela Histed is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Angela Histed".

Angela Histed, Licensing Consultant

Enclosure

**MICHIGAN DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
CHILD CARE LICENSING**

Report Type: Special Investigation Report

Date of Report: 6/28/2024

Special Investigation Number	Complaint/Incident Receipt Date
SI-00120115	3/7/2024
Investigation Initiation Date	Report Due Date
3/12/2024	5/11/2024
License Number	Licensee Name(s)
DC470412857	Childtime Childcare, Inc.
Facility Name	Licensee Designee(s)
CT DBA Gilden Woods Howell	Tanya Jo Zoro
Program Type	
Center	
Capacity	
186	
Facility Address	Mailing Address
3811 Grand Oaks Drive, Howell, MI, 48843	21333 Haggerty Road, Novi, MI, 48375
Facility Phone Number	Facility Email Address
5172954761	michelle.empson@gildenwoods.com
Original License Issuance Date	License Status:
10/21/2022	Regular
License Effective Date:	License Expiration Date:
4/21/2023	4/20/2025

ALLEGATION(S)

	Violation Established?	
Child A and Child B showed each other their private parts and took pictures on the IPAD.	Yes	

METHODOLOGY

Date	Activity
3/12/2024	Special Investigation Case Created SI-00120115
3/12/2024	Contact – Email Received Received email that other parents were concerned regarding the allegations.
3/12/2024	Special Investigation Initiated via Phone Call Phone contact was made with the Program Director regarding the allegations.

3/15/2024	Contact – Phone Call Made Left a voicemail for Child A's Mother.
3/15/2024	Contact – Phone Call Made Left voicemail for the complainant.
3/15/2024	Contact – Phone Call Made I interviewed Child B's Mother via phone.
3/19/2024	Contact – Phone Call Received Received a voicemail from Child C's Mother.
3/19/2024	Contact – Phone Call Made Interviewed Child C's Mother via phone.
03/20/2024	Exit Conference with The Program Director

ALLEGATION: Child A and Child B showed each other their private parts and took pictures on the IPAD.

INVESTIGATION:

On 03/08/2024, I received an incident report from Program Director, stating that she was informed on 03/07/2024 that a school-age child found inappropriate pictures that were taken by two preschool classmates the previous week. The parents were contacted and the child care staff member, who was the only staff member in the classroom, is no longer employed at the center.

On 03/12/2024, I spoke to Program Director via phone, and she stated she was informed on 03/07/2024 by an older child in the center that Child A and B took pictures of each other with the iPads in the preschool classroom. She stated the incident took place on 03/01/2024. The pictures started out as innocent pictures of Child A and Child B's tongues, feet, and face. However, Child A and Child B then took pictures of each other's front and back private body parts without any clothes on. The Program Director stated Child A and B are in the preschool classroom, and when using iPads, the children are to only use them in the middle of the classroom at the tables. The Program Director stated that it is unknown how CCSM 1 did not notice the children using the iPad or taking the pictures. The Program Director stated CCSM 1 is no longer employed. She also stated that both parents have been notified and made aware of the incident, and Child A disenrolled due to this.

On 03/14/2024, I made an onsite inspection at Gilden Woods and spoke to the Program Director face to face. The Program Director stated that the Livingston County Police were called, and Officer Deputy Hiller was made aware of the incident and did come out

on 03/08/2024 at 10:00 AM to speak to her. She stated that after that she was informed that the police will not be pursuing anything.

The Program Director stated that the preschool classroom does have Tech Time at certain times of the day. Tech Time consists of the children being able to play on iPads at the tables and with adult supervision the entire time. She stated she has no idea how Child A and B would have an iPad at the cots during rest time. The Program Director was unsure if CCSM 1 gave the children the iPad to use during rest time. She stated that CCSM 1 would not give much information about the incident when asked due to her being let go at the same time. The Program Director stated that there had been some previous issues with CCSM 1 in the past and it was already decided that they were going to be letting her go. Once they found out about the incident, CCSM 1 was already on leave and then she was permanently released. The Program Director stated since CCSM 1 was not there, she was never spoken to specifically about the situation and would not respond to any phone calls relating to the incident.

I asked the Program Director about a second allegation that had come in regarding Child A being written up in the past for exposing herself in the bathroom to other children. The Program Director denied having any knowledge of this and stated that she was under the impression that Child A and Child B had no history of behavior like this and has never signed any incident report relating to Child A exposing herself in the past. At this time, I asked to review Child A's file and the Program Director obtained the file and it was reviewed. In the file, Child A did have an incident report from an incident that happened on 02/15/2024 that Child A had taken her pants down in front of her friends. The incident report was signed by CCSM 1 and Child A's Mother; however, it was not signed by any administration. The Program Director stated she was never informed of this and did not know this report existed. At this time, I reviewed Child B's file and there were no incident reports in the file.

The Program Director showed me the preschool classroom. There were nine children in care. The Program Director stated that this classroom does not have more than ten children, and that CCSM 1 worked by herself every day. In one corner of the classroom is the "book area". This is the area where they put cots for children who do not take naps. This is the area where Child A and B were. The iPads are not located in this area. The iPads are in a cabinet by the sink. The Program Director stated she understands that it is the centers responsibility to keep the children safe and for all staff to always provide appropriate care and supervision of the children. She stated that she understands that even though CCSM 1 has been let go, it is still the centers responsibility.

03/15/2024, I left a voicemail for Child A's Mother requesting a phone call in return.

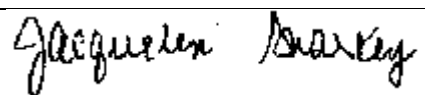
On 03/15/2024, I left a voicemail for CCSM 1 requesting a phone call in return.
On 03/15/2024, I spoke to Child B's Mother via phone, and she stated that she was concerned because the timeline did not make sense to her. She stated that she felt like CCSM 1 was fired before anyone was made aware of the incident. Child B's Mother

was concerned that CCSM 1 was let go because of the incident and then no one contacted her to tell her until a week later. I advised her to speak to the Program Director regarding the timeline of CCSM1. Child B's Mother then asked if the pictures had been deleted and she was informed they have been. She stated that she has always enjoyed sending Child B to the child care and trusted the staff members. She stated she knows that they are struggling with staff members at the time as well. Child B's Mother stated that Child B is still enrolled, and she does not have any other concerns.

On 03/19/2024, I spoke to Child C's Mother via phone. Child C's Mother stated her child was the child who saw the photos on the iPad. She stated that she was only concerned that Child C saw body parts that are private and had to explain to her child why they were taken. Child C's Mother stated she does not have any further concerns with the center or staff members.

RULE/STATUTORY VIOLATIONS:

APPLICABLE RULES	
R 400.8125(1)	All staff and volunteers shall provide appropriate care and supervision of children at all times.
ANALYSIS:	CCSM 1 did not provide appropriate supervision of the children when the children took pictures of their private areas with the iPads.
CONCLUSION:	Violation Established

Approved By:			
 Angela Histed 05/08/2024 Consultant Date		 Jacquelin Sharkey Area Manager Date	